



Moving Checklist

Whether moving across the street or across the country, the Moving Checklist is a handy reminder of things to do and people to inform regarding your new location.

ADDRESS CHANGE

- Complete a "Change of Address" form at a USPS post office
- Friends and relatives
- Notify your employer
- Notify any delivery services
- Notify your gardener
- Notify your housecleaners

BANK

- Credit card companies (including all store and department store credit cards)
- Banks and credit unions
- Notify credit monitoring service

INSURANCE

- Notify Insurance Companies such as life, health, property, auto, dental, etc.)
- Make sure property insurance coverage for your new house is in place

MEDICAL

- Update your doctors, dentists etc.
- Update your pharmacies
- Update your veterinarian's office
- Update health insurers such as HMOs, agencies and brokers

SCHOOLS

- Get school transcripts (some districts require they be sent directly from the prior school)

UTILITY COMPANIES

- Notify cable, gas, electric, water, telephone, fuel, and garbage companies
- Get refunds on any deposits made
- Return cable boxes, remote controls etc.
- Cancel alarm service

DON'T FORGET TO:

- Carry enough cash or traveler's checks to cover cost of moving services and expenses until you make banking connections in new city
- Carry jewelry and documents yourself, or use registered mail
- Double check closets, drawers, shelves to be sure they are empty
- Leave old keys, garage door openers, broiler pans, house plans and instruction manuals needed by new owner with real estate agent
- Have new address recorded on driver's license and car registration (DMV)
- Visit city offices and register to vote
- Update toll passes
- Update any memberships such as health clubs and wine clubs
- Update any subscription services such as newspapers, magazines, Netflix etc.
- Arrange movers ahead of time (at least 2 to 3 weeks)